



## Report of the Chair

Scrutiny Programme Committee – 17 November 2020

### Membership of Scrutiny Panels and Working Groups

<b>Purpose:</b>	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established. This report advises of relevant matters that need to be considered.
<b>Content:</b>	This report is provided to facilitate any changes that need to be made.
<b>Councillors are being asked to:</b>	<ul style="list-style-type: none"><li>• agree the membership of Panels and Working Groups reported, and any other changes necessary.</li></ul>
<b>Lead Councillor:</b>	Councillor Peter Black, Chair of the Scrutiny Programme Committee
<b>Lead Officer &amp; Report Author:</b>	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: <a href="mailto:brij.madahar@swansea.gov.uk">brij.madahar@swansea.gov.uk</a>
<b>Legal Officer:</b>	Debbie Smith
<b>Finance Officer:</b>	Paul Cridland

#### 1. Introduction

- 1.1 In accordance with Council report 18 October 2012, when current scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established.

#### 2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

- 2.1 Service Improvement & Finance Scrutiny Performance Panel

ADD Councillor Peter Black

This will take the membership of the Panel to 11.

## 2.2 Child & Family Services Scrutiny Performance Panel

ADD Councillor Mike Day  
REMOVE Councillor Peter Jones

The membership of the Panel will remain at 10.

## 2.3 Adult Services Scrutiny Performance Panel

REMOVE Councillors Peter Black and Peter Jones

This will take the membership of the Panel to 11.

## 2.4 Removing Councillor Louise Gibbard from any Panels / Working Groups, as she has become an executive member.

### 3. Performance Panel Conveners

#### 3.1 In accordance with the Committee's wishes, the following Performance Panels have met and appointed / confirmed a convener for the 2020/21 municipal year, noted as follows:

Performance Panel	Convener
Adult Services (20 October)	Councillor Susan Jones (newly appointed)
Education (22 October)	Councillor Lyndon Jones (re-appointed)
Child & Family Services (28 October)	Councillor Paxton Hood-Williams (re-appointed)
Development & Regeneration (3 November)	Councillor Jeff Jones (re-appointed)
Service Improvement & Finance (9 November)	Councillor Chris Holley (re-appointed)
Natural Environment (meeting planned for 14 December)	tbc (currently Councillor Peter Jones)

These Councillors will attend Scrutiny Programme Committee meetings as co-optees, unless already members of the Committee.

### 4. Guiding Principles

#### 4.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each Panel / Working Group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.

- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g. giving opportunity to those who have not acted as convener previously.
- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all Panel / Working Group meetings.

## **5. Legal Implications**

5.1 There are no specific legal implications raised by this report.

## **6. Financial Implications**

6.1 There are no specific financial implications raised by this report.

**Background Papers:** None

**Appendices:** None